(Form 1)

GRADUATE SCHOOL OF GLOBAL ENVIRONMENTAL STUDIES

KYOTO UNIVERSITY

ADMISSIONS FOR MASTER’S PROGRAM

EXAMINATION IN FEBRUARY 2017

ELIGIBILITY SCREENING CHECKLIST

FOR DOCUMENTS SUBMISSION

Applicant’s name:

I will apply for □　General Admission

 □　IEMP Admission (Enrollment in April 2017)

 □　IEMP Admission (Enrollment in October 2017)

**All applicants** submitting documents foreligibility screening should submit:

□ Eligibility screening application form (**Form 2**)

□ Academic transcript

**IEMP** Admission applicants should **also** submit:

□ Graduation certificate or certificate of expected graduation

□ Letter of consent for application (**Form 5, if necessary**)

□ Score record of English proficiency test

□ Description of research experience

□ Two letters of recommendation (**Form 6** + any form)

□ Consent of the intended academic supervisor (**Form 7**)

□ Guarantee letter (only for applicants who are accepted for a scholarship)

(Form 2) Page 1

GRADUATE SCHOOL OF GLOBAL ENVIRONMENTAL STUDIES

Qualification status

For administration use only.

Yes / No

KYOTO UNIVERSITY

ADMISSIONS FOR MASTER’S PROGRAM

EXAMINATION IN FEBRUARY 2017

ELIGIBILITY SCREENING APPLICATION FORM

1. DATE OF APPLICATION / /

 Month Day Year

2. NAME ( ) M ( ) F

 Family First Middle

3. DATE OF BIRTH / / 19

 Month Day Year

4. NATIONALITY

5. CONTACT DETAILS

Current or home address:

 Phone: E-mail:

Skype name: (IEMP Admission only)

6. STUDY AREA AND SUPERVISOR

 Study area CHOICE: 　Supervisor’s name:

 For General Admission, please fill in your first choice study area and supervisor’s name.

7. ENROLLMENT DATE (IEMP Admission only)

 ( ) April 1, 2017 ( ) October 1, 2017

8. SCHOLARSHIP AND HONORS (IEMP Admission only)

Indicate scholarship program(s) you have obtained:

 Name of your scholarship program / sponsor:

 Period of scholarship: From / 20 to / 20 (mo/yr)

 Amount of scholarship: /month

 Awards and honors received to date and/or score ranking in your previous academic program:

(Form 2) Page 2

9. EDUCATIONAL BACKGROUND

 Name of school/institution Period: from – until (mo/yr)

 Elementary education: -

 Secondary education: -

 Higher education: -

 Undergraduate education: -

(Faculty/department)

 Graduate education: (if applicable) -

(Faculty/department)

 Expected date of completion of current educational program (if applicable): / /

10. EMPLOYMENT RECORD

 Name of company/organization Period: from – until (mo/yr)

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(Form 3) Page 1

Photograph

(4.0 cm x 3.0 cm)

GRADUATE SCHOOL OF GLOBAL ENVIRONMENTAL STUDIES

KYOTO UNIVERSITY

ADMISSIONS FOR MASTER’S PROGRAM

EXAMINATION IN FEBRUARY 2017

APPLICATION FORM

Examinee’s No.

For administration use only.

1. DATE OF APPLICATION / /

 Month Day Year

2. NAME ( ) M ( ) F

Family First Middle

3. DATE OF BIRTH / / 19

Month Day Year

4. NATIONALITY

5. CONTACT DETAILS

Current or home address:

Phone: E-mail:

Mailing address in Japan (if applicable):

6. ADMISSION, STUDY AREA AND SUPERVISOR

 Admission: ( ) General Admission

 ( ) IEMP Admission (Enrollment in April 2017)

 ( ) IEMP Admission (Enrollment in October 2017)

 ( ) Career-track (if applicable)

 Study area 1st CHOICE: 　Supervisor’s name:

 Study area 2nd CHOICE: 　Supervisor’s name:

 (General Admission only)

7. LANGUAGE

Indicate the desired language of your written tests and/or interview if you are invited to take the entrance examination.

ENGLISH ／ JAPANESE

8. SCHOLARSHIP

Indicate below if you are guaranteed a scholarship upon acceptance as a graduate student by this school (tick as appropriate).

( ) Japanese Government Scholarship ( ) Other Government Scholarship

( ) Non-government Scholarship

(For administrative purposes only)

|  |  |  |  |
| --- | --- | --- | --- |
| Result | Pass / Fail | Dean’s signature |  |

(Form 3) Page 2

9. PERSONAL HISTORY

|  |  |  |
| --- | --- | --- |
| Name | Date of birth / / Month Day Year | ( ) M ( ) F |
| Educational background (list in order, from elementary school to the last school you attended.) |
| From (mo./day/yr.)To (mo./day/yr.) | Period(years) | Name of school/department |
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| Employment record |
| From (mo./day/yr.)To (mo./day/yr.) | Period(years) | Name of company/organization |
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| (Remarks) |

(Form 3) **\*General Admission only** Page 3

10. STATEMENT OF REASONS FOR APPLICATION (**\*General Admission only)**

|  |  |
| --- | --- |
| Name |  |
| Title of your proposed graduation thesis/ research area |  |
| Please give your reasons for applying for this master’s program |

(Form 3) **\*General Admission only** Page 4

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| Describe your study plan for the master’s program |

(Form 4) **\*Career-track only**

GRADUATE SCHOOL OF GLOBAL ENVIRONMENTAL STUDIES

Examinee’s No.

For administration use only.

KYOTO UNIVERSITY

ADMISSIONS FOR MASTER’S PROGRAM

EXAMINATION IN FEBRUARY 2017

COVER PAGE (ESSAY)

TITLE

NAME

NAME OF YOUR COMPANY/ORGANIZATION/INSTITUTE

Submit an essay of approximately 2,500 words in English or 5,000 characters in Japanese on any topic related to global environmental issues. Staple the cover page to the essay pages at the top left-hand corner.

(Form 5) **\*IEMP Admission only**

Examinee’s No.

For administration use only.

GRADUATE SCHOOL OF GLOBAL ENVIRONMENTAL STUDIES

KYOTO UNIVERSITY

ADMISSIONS FOR MASTER’S PROGRAM

EXAMINATION IN FEBRUARY 2017

LETTER OF CONSENT FOR APPLICATION

For the Attention of the Dean of the Graduate School of Global Environmental Studies,

Kyoto University

I hereby permit

NAME

 Family First Middle

DATE/PLACE OF BIRTH / /

 Month Day Year Place

to apply for admission to the Master’s Program of the Graduate School of Global Environmental Studies, Kyoto University.

DATE / /

 Month Day Year

NAME

POSITION / STATUS

INSTITUTION

SIGNATURE

(Form 6) **\*IEMP Admission only** Page 1

Examinee’s No.

For administration use only.

GRADUATE SCHOOL OF GLOBAL ENVIRONMENTAL STUDIES

KYOTO UNIVERSITY

ADMISSIONS FOR MASTER’S PROGRAM

EXAMINATION IN FEBRUARY 2017

LETTER OF RECOMMENDATION

**TO BE COMPLETED BY THE APPLICANT**

Please fill in the upper portion of this page (your name, address and e-mail) and give it to the person who will be recommending you.

Name of applicant:

(Family) (First) (Middle)

Address:

E-mail address:

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**TO BE COMPLETED BY THE RECOMMENDING PARTY**

Upon completion, please return this form to the applicant in a sealed envelope, signed across the envelope seal.

**Familiarity with the applicant**

* What is your relationship with the applicant? □ Teacher/Professor □ Other
* How long have you known the applicant? years months
* How often do you meet the applicant? □ Daily □ Weekly □ Monthly □ Rarely
* Please use the space below for further explanation of your interactions with the applicant.

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(Form 6) Page 2

* Please provide a description of the applicant’s qualifications for graduate study. In this regard, please include an assessment of how this applicant compares to others whom you have taught or supervised.

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* Please comment on the applicant’s aptitudes and/or inadequacies and include any other remarks that you may feel are important and relevant to his/her graduate school study.

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(If necessary, please write on a separate sheet and attach it to this form)

**Appraisal**

Please make an appraisal of the applicant in terms of the qualities listed below. Rate the applicant in comparison with other students in the same field whom you have known or taught.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Outstanding(Top 5%) | Excellent(Top10%) | Good(Top Third) | Fair(Middle Third) | Poor(Bottom Third) | Unable to judge |
| Intellectual ability |  |  |  |  |  |  |
| Analytical ability |  |  |  |  |  |  |
| Ability in oral expression |  |  |  |  |  |  |
| Ability in written expression |  |  |  |  |  |  |
| Ability to work with others |  |  |  |  |  |  |
| Persistence/ drive |  |  |  |  |  |  |
| Originality/ creativity |  |  |  |  |  |  |

**Overall Recommendations:**

□ Strongly recommend □ Recommend □ Recommend with reservations □ Do not recommend

Name of recommending party:

Position/Title:

Affiliation:

Address:

Telephone number: Fax number:

E-mail address:

 / /

 Signature of recommending party Date (month/day/year)

(Form 7) **\*IEMP Admission only**

GRADUATE SCHOOL OF GLOBAL ENVIRONMENTAL STUDIES

Examinee’s No.

For administration use only.

KYOTO UNIVERSITY

ADMISSIONS FOR MASTER’S PROGRAM

EXAMINATION IN FEBRUARY 2017

CONSENT OF THE INTENDED ACADEMIC SUPERVISOR

I hereby give my consent to accept as a student

Name of applicant

 / 2017 To /

 Month Year Month Year

on condition that the applicant passes admissions screening by the Graduate School of Global Environmental Studies.

In my opinion, this applicant should qualify for IEMP admission for the following reasons

(Please explain in detail, citing relevant scholarships or research or academic achievements):

Name of supervisor

Signature of supervisor

Study area

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|  | **Graduate School of Global Environmental Studies****Kyoto University****Admission for Master’s Program 2017****Photo sheet**

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| **\*Applicant ID** |  |
| **Name****(Family/First/Middle)** |  |

**\*GSGES admission office use.**

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| **Photo**Paste a photograph showing your head and face (4 cm x 3 cm). The photograph must be taken within the last 3 months. |
| Shot on /  Month Year |

 | (Form 8) **\*General admission only**NOTE: Print this form on A4 paper. |
|  | DO NOT CUT HERE |  |
|
|  |  |
| **Graduate School of Global Environmental Studies****Kyoto University****Admission for Master’s Program 2017****Admission ticket**

|  |  |
| --- | --- |
| **\*Applicant ID** |  |
| **Name****(Family/First/Middle)** |  |
| **Language** | **English/Japanese** |

**\*GSGES admission office use.**

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| Note:Keep your admission ticket with you at all times during the admission selection period. |

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| **Photo**Paste a photograph showing your head and face (4 cm x 3 cm). The photograph must be taken within the last 3 months. |
| Shot on /  Month Year |

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(Form 9) **\*General Admission only**

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| 　　　　　　　　　　　**Address label**　　＜Name　　　　　　　　　　　　　　　　　　＞For applicants for April 2017 enrollment residing in Japan: Complete both forms below using an address that will be applicable at the times indicated. |

○ For notice of successful results (mid-February)

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○ Concerning enrollment documents (early March)

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