

Internship Program Committee

Dear students,

We are going to bind up a final report of Internship in FY-2013. This final report will be distributed to faculty members and students in the GSGES and host institutions/organizations of internship.

Please prepare and submit the digest version of your internship report according to the instructions for authors.

■ Inquiries

Secretary of internship Program Committee

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Resource Recycling Science

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Final Report of Internship in FY-2013 Instructions for authors

1. Contents

- Submit the digest version of your internship report.
- This final report will be disclosed unlike internship report that you have already submitted at the end of internship program. Therefore, confidentiality must be strictly and carefully observed. The contents of Final Report should be approved by your supervisors at Kyoto University and at a place of your internship.

2. Format

- The report must be written in English or in Japanese.
- Prepare your cover sheet according to Format A.
- Use A4 size white paper with margins (Top: 35 mm, bottom, left and right: 30 mm).
The number of lines per page must be 36. See Format B.
- Use font size of 10.5 point. The use of Times New Roman font is only accepted in English. For these titles, use block-type letters.
- Use clear diagrams and put a caption on each diagram. The diagrams must be placed appropriately.

3. Pages

- **The length of final report must be 6 pages** including 1 page as a cover sheet.

4. Submission

- **The deadline is July 31 (Thu.)**. We accept only Microsoft Word File (.docx).
- Submit your file by e-mail as an attached file to the following address, or CD-R copy to the GSGEG administration office.
e-mail: 160tikyukankyoumu@mail2.adm.kyoto-u.ac.jp
- If you cannot complete or if you had just completed your internship, please let us know that. See inquires on previous page.

5. Others

- We will give each student a print version of the final report.
- You can see back numbers of internship study final reports in GSGES library and the GSGES administration office.