<u>How to fill out the bank transfer request form</u> <u>for the refund of Personal Accident Insurance for Students</u> <u>Engaged in Education and Research (Gakkensai)</u>

Note:

- Please fill enter your information in all fields provided.

[Payee Account]

- Please be sure to provide <u>your own account information</u> for the bank transfer.

- Please submit a copy of your bank book, cash card or other document that shows your bank details (including the bank name, branch code, account type, account number, and the name of the account holder) together with the bank transfer request form.

- Please ensure that all information is entered correctly by cross-checking it with the details in your bank book. Do not forget to <u>enter katakana</u> in the furigana field. (Please note, however, that if <u>even one katakana character is incorrect, the refund</u> <u>transfer cannot be processed.</u>)

- Please note that <u>in the case of Japan Post Bank accounts (Yucho Bank)</u>, you are required to enter <u>the transfer-specific branch number</u>, <u>account type</u>, <u>and</u> <u>account number</u> (<u>indicated at the bottom of the first pages of the bank book</u>),</u> NOT the code and number indicated at the top of the first pages of the bank book.

Non <th>Example of Yucho Bank Book</th>	Example of Yucho Bank Book

[Other]

- Kyoto University shall not use the personal information entered in the bank transfer request form and the attached submitted documents for any purpose other than the transfer of the refund and client registration.