

# **Application Guide for the Type III Scholarship Grant**

Contained within is information on scholarship grants for foreign students from the oil-or gas-producing countries of the Middle East, Africa , Central Asia , Southeast Asia and Mekong area who are enrolled in science and technology programs at select Japanese graduate schools.

(For year 2016)

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**JGC-S Scholarship Foundation**

公益財団法人 につき・さねよししょうがくかい 日揮・実吉奨学会

## **I. About the JGC-S Scholarship Foundation**

### **■ Purpose of establishment**

Masao Saneyoshi (1893-1967), an early leader of JGC Corporation, devoted over four decades of his life to lead the growth and development of a company that would become one of Japan's world-renowned engineering contractors. Throughout his life, he remained passionate about fostering industrial technologies as a foundation of international trust. He believed deeply in the nurturing of world-class scientists and engineers. In honor of his wishes, the JGC-S Scholarship Foundation was established using an endowment from Mr. Saneyoshi.

### **■ The Foundation's Undertakings**

The mandate of the foundation consists of administering the following three programs.

#### 1. Scholarship loan program

Offered to Japanese students who are majoring in science and technology at Japanese universities in graduate or undergraduate programs

(The program halted its new offering beginning 2011.)

#### 2. Scholarship grant program

Offered to Japanese students and privately-funded foreign students who are majoring in science and technologies at Japanese university and graduate schools

#### 3. Research aid program

Offered to younger researchers at universities (teaching staff)

As for the grants program for foreign students, it offers assistance to cover a portion of tuition and living expenses with the aim of fostering talent, technological research exchange, and international friendship among privately-funded foreign students studying at the one of the scholarship Foundation's designated science and technology university and graduate schools.

The program was started in 1978. Since then, there has been improvement in services and increases in the grant amounts. To date, it has disbursed scholarship grants to over five thousand privately-funded foreign students. It is expected that these students will, one day, become actively involved in international affairs in a variety of fields.

## II. Outline of Type III Scholarship Grant Program

### 1. Eligibility for application

To be eligible to apply for the Type III Scholarship Grant, an applicant must be a foreign student majoring in a science and/or technology program at one of the scholarship foundation's designated university graduate schools, and must be:

- a privately-funded student from an oil- or gas-producing country in the Middle East, Africa, Central Asia, Southeast Asia and Mekong area.
- a person of high caliber, high academic achievement, and in good health,
- a non-recipient of other scholarships, and
- younger than 35 years old (at the time of application submission).

### 2. Monthly grant amounts and the period of disbursement

Type of Recipients	Monthly Disbursement Amounts	Disbursement Period
Type III Grant Scholarship program recipients (privately-funded students from oil- or gas-producing country in the Middle East, Africa, Central Asia, Southeast Asia and Mekong area.)	¥150,000 (¥1,800,000/year)	one year starting from April till March next year.

### 3. How and when to apply for the scholarship grant

Students can obtain specific application forms for the Type III Scholarship Grant at their university's foreign student service desk. Before completing the forms, please read through page 4 of the application, "How to complete the Type III Application Forms." You can submit completed applications between April 1 and May 31 each year. Students must submit the application to their university. (For more information, please contact to your foreign student service desk.)

### 4. Selection and acceptance notice

Recipients will be chosen at a meeting of the scholarship selection committee held in mid-June. Students who have been awarded the grant will receive a Letter of Acceptance through their university. Applicants not accepted, will not receive a notice.

### 5. Procedure for those awarded

Students who are accepted will receive the Letter of Acceptance and the Written Pledge from the foundation through their university. After filling in the required fields, signing or applying a personal hanko seal to the Written Pledge, the completed form should be returned no later than the specified date to the foundation via the university. Students who miss the return deadline without a valid reason will have their acceptance nullified.

## **6. Receiving grant money**

Grant funds will be disbursed to students on specified dates in July (covering April to September disbursement), October (covering October to December disbursement) and January (covering January to March disbursement) in a way agreed upon by each student's university and the Foundation. Students will receive the funds according to each university's instruction.

## **7. Ending or cancelling the scholarship**

The scholarship will be terminated in the event of one or more of the following situations:  
Under certain circumstances, reimbursement may be demanded.

- (1) loss of student status;
  - (2) student suspension from school or other punitive actions taken;
  - (3) voluntary withdrawal from the scholarship program; or
  - (4) considered to be no longer eligible as a scholar by the foundation.
- If a student takes leave from school, repeats the same year, or experiences a long absence, the scholarship will be suspended during that period.
  - If no report is made on these, the scholarship will be rescinded thereafter. Under certain circumstances, reimbursement may be demanded.

## **8. Obligations for scholarship recipients**

- (1) Should a scholarship recipient's status change by temporarily leaving school, repeating a school year or quitting school, or should the recipient have an address change, the foundation must be notified immediately via post card, telephone, or e-mail.
- (2) The grant scholarship award ceremony will be held in July. Also, interviews will be conducted during October and January. Students will be notified of the schedules through their university. Please make a point of attending these functions. Travel costs, including accommodation fees, will be provided by the foundation.
- (3) Scholarship recipients are expected to use the scholarship money effectively, to work studiously, and to live a life appropriate of a student. Also, each recipient is expected to make efforts as an internationally-minded person for mutual understanding and improvement of relations between one's home country and Japan, as well as for world peace.

### III. Completing the application form

#### 1. Fields for applicant completion

The application forms submitted by students become important documents in the selection process and for the period that follows. Follow the instructions below and describe yourself and your circumstances at the time of form completion with accuracy and clarity in Japanese.

- (1) University: Print the name of the university where you are enrolled, your major, specific field of study, and grade for the course term.
- (2) Name : Print your full name in three formats: that of your home country; katakana, and the Roman alphabet. Circle whether male or female.
- (3) Birth date: Print your date of birth in the western calendar format.
- (4) Photo : Paste a photo of yourself inside the rectangle frame. The photo should be front facing, taken within six months prior to application, and exclude any type of headwear but include the chest area.
- (5) Year and month of arrival in Japan : Print the year and month you entered Japan to study.  
Passport number : Print your passport number and list the type of entry visa.
- (6) Current address : Print your current address in Japan in full, providing the unit number and name of apartment. Also provide your postal code, telephone number, cellphone number, and e-mail address.
- (7) Family address : Print your family's address and a telephone number in your home country where the foundation can contact you after you return to your country.
- (8) History : Describe your history in ascending chronological order, leaving no empty rows between entries. Make sure to include your employment history and job titles.
- (9) Family : Describe your parents and siblings, including their ages, occupations (work places, job types), or school names (majors, grades), and their area of residence.
- (10) Living expenses : Enter information on what your income, tuition expense, and living expenses are on a monthly average. In the empty fields, tell us about your part-time jobs, whether you have received scholarships in the past, and whether you have exemptions or reductions for tuition.
- (11) Reasons you are applying for the scholarship : Tell us the reasons why you are applying for the scholarship.
- (12) Hobby, sports, and special skills : Describe them with clarity.
- (13) Research summary and post-graduation plans : Briefly describe your thesis and your current research. If you already have plans for after graduation, tell us about them.
- (14) Signatures and hanko seals of applicant and applicant's sponsor : Sign, and if available, apply your hanko seal. The sponsor must be a resident of Japan and living independently. Have the sponsor complete the required fields, then sign and apply a hanko seal.
- (15) Health checkup : Have your doctor complete the checkup results section, or attach a copy of your checkup report.

## **2. Items for the university to complete**

After you fill in all required fields on the forms, sign or apply your hanko seal, then submit the completed application to your university. Next, you will need to arrange the university to get a referral from the chancellor, dean, or department head of your graduate school.

(16) Advisor's comments : This section is to be completed by the student's advisor.

(17) Referral : At the university's scholarship service desk, request for a referral from the chancellor, dean, or department head of your graduate school.

- This guide contains important information regarding post-acceptance matters. If you are awarded a Type III Scholarship Grant, please retain the guide for future reference.
- Privacy policy  
Use of your personal information obtained through the application process will be limited by the foundation to the selection process and, in the case of recipients, for the disbursement of scholarship funds.

## **JGC-S SCHOLARSHIP FOUNDATION**

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