

GRADUATE SCHOOL OF GLOBAL ENVIRONMENTAL STUDIES  
KYOTO UNIVERSITY

SPECIAL ADMISSION FOR DOCTORAL PROGRAM  
EXAMINATION IN JUNE 2019

GUIDELINE FOR INTERNATIONAL APPLICANTS

**Admission Policy**

**1. Our policy**

The Graduate School of Global Environmental Studies works towards the current and future health and sustainability of the global environment in two essential ways: first, by training future researchers and practitioners for future environmental careers in academia, management, policy, advocacy and project implementation; and second, by establishing sustainability as the basis of an integrated and interdisciplinary field informed by ethics, science, technology and the humanities that can address the environmental challenges confronting the 21st century.

**2. Who are we looking for?**

Our goal is to produce graduates who demonstrate excellence and distinctiveness that allows them to impact their chosen fields. We are seeking students who demonstrate high moral character and richness of spirit, including:

- Future researchers from all academic fields with a keen interest in global environmental problems and their solutions;
- Future internationally-minded practitioners with a deep enthusiasm for environmental management and a sincere commitment to acquiring and implementing the knowledge and practical skills required to tackle environmental problems from the local to global level in every walk of life;
- A diverse body of students from many different backgrounds and perspectives. Our students enter through a variety of admission tracks, including a special admissions program for international students and thesis-track and mid-career admissions options for students with extensive work experience in environmental issues, some of whom may choose to study while continuing their professional careers.

**3. Three degree programs offered**

The Graduate School of Global Environmental Studies offers master's and doctoral programs in the field of environmental management, as well as a doctoral program in global environmental studies. The admission requirements for each of these programs relate to the objective of the study program provided.

**3.1 Global environmental studies**

Our three-year doctoral program in global environmental studies fosters researchers capable of grasping the full complexity and reach of global environmental issues and tackling global and local environmental issues using innovative outlooks and methodologies that are drawn from a wide variety of scholarly fields. Applicants to this program should have a master's degree in their chosen study field in addition to English language proficiency and a keen interest in global environmental issues, but exceptions to the master's degree requirement may be made for those with demonstrated professional experience and expertise in a field related to their expected area of study.

**3.2 Environmental management**

Our two-year master's program and three-year doctoral program in environmental management are designed to foster outstanding and internationally-minded practitioners capable of applying management skills in the search for practical and sustainable solutions to local and global environmental problems. Applicants to either of these programs will need basic academic knowledge of global environmental issues and English language proficiency in addition to a keen

interest in environmental management.

#### 4. Basic policy on admissions

The admissions process for the master's program will be carried out by means of a comprehensive assessment of documents, foreign language ability, written examinations and an interview.

The admissions process for the doctoral program will be carried out by means of a comprehensive assessment of documents and foreign language ability as well as a research presentation and interview.

The Graduate School of Global Environmental Studies (GSGES), Kyoto University, invites international students to apply for three-year doctoral programs in Global Environmental Studies and Environmental Management through a special admission process called the International Environmental Management Program (IEMP). It is for international students with superior academic records who wish to pursue a graduate degree by taking courses taught in English.

The study areas and supervising faculty available for admissions are listed on page 3. All applicants are required to choose an academic supervisor from the list. You **must** contact the professor or associate professor **prior** to application, in order to request future supervision for your chosen study program and advice with regard to the application process. Detailed descriptions of each study area are also available at:

GSGES website: <http://www2.ges.kyoto-u.ac.jp/en/>

GSGES guidebook: <http://www2.ges.kyoto-u.ac.jp/en/guidebook/>

**Note:** If you are to be sponsored by a Japanese Government Scholarship or scholarship paid by your home government, please obtain further instruction relevant to the application process from your intended academic supervisor.

#### ENROLLMENT DATE

October 1, 2019 or April 1, 2020

#### ENROLLMENT CAPACITY

Doctoral Program in Global Environmental Studies: A limited number for both enrollment dates

Doctoral Program in Environmental Management: A limited number for both enrollment dates

**You may apply for either or both of the two programs.**

## 1. ELIGIBILITY REQUIREMENTS AND SCREENING

### 1-1-1. General eligibility requirements

Applicants wishing to apply through the IEMP admission process must satisfy both of the following requirements.

- 1) You must have completed or intend to complete a master's degree or its equivalent by September **30, 2019 (for enrollment in October 2019)** or by **March 31, 2020 (for enrollment in April 1, 2020)**.
- 2) You must not have Japanese nationality.

### 1-1-2. Eligibility requirements for MEXT scholarship program

Eligible applicants for enrollment in April 2020 can also apply for the MEXT scholarships in GSGES. Up to five applicants for the MEXT scholarships in GSGES who have passed the IEMP admission process will then be nominated to the MEXT scholarships in GSGES for final selection of scholarship recipients. FIVE applicants will be selected by MEXT. Applicants will be informed of the results of scholarship selection at the end of June.

### Scholarship duration

Up to three years

### Scholarship coverage

- 1) Monthly stipend of approximately 145,000 yen
- 2) Economy class travel expenses to and from Japan  
(Airfare for return travel will be provided only after successful completion of the study program.)
- 3) Admission and tuition fees

### Eligibility requirements for the MEXT scholarships in GSGES applicants

#### (1) Nationality

Applicants must be from a country which has diplomatic relations with the Japanese government.

#### (2) Study experience in Japan

If applicants have experience of studying at any Japanese universities as a recipient of MEXT Scholarship, they must be away from Japan for at least 3 years. Students who are currently studying in Japan cannot apply for this program.

#### (3) Age

Applicants must be under 35 years of age as of April 1, 2020

#### (4) Current status

Applicants must not be active members of the military.

#### (5) Other scholarships

Applicants who are expected to receive a scholarship from any other organizations including a governmental organization in his/her country of origin will not be accepted as a grantee of MEXT Scholarship.

#### (6) Duplication of applications

Applicants must not apply for a MEXT Scholarship through any other graduate schools or universities

### 1-2. Eligibility screening

**You must first complete an eligibility screening process by submitting the qualifying documents listed below to the following address by registered mail, to be received no later than 17:00 (JST) on May 20, 2019.**

Administration office  
Graduate School of Global Environmental Studies  
Kyoto University  
Yoshida Main Campus Research Bldg. No.5,  
Yoshida-honmachi, Sakyo-ku, Kyoto 606-8501, Japan  
Tel: +81-75-753-9167, Fax: +81-75-753-9187,  
E-mail: [160tikyukankyoumu@mail2.adm.kyoto-u.ac.jp](mailto:160tikyukankyoumu@mail2.adm.kyoto-u.ac.jp)

Documents for eligibility screening:

Only documents **written in English or Japanese** are accepted.

1) Checklist for documents submission	Use <b>Form 1</b> .
2) Eligibility screening application form	Use <b>Form 2</b> .
3) Academic transcript	Submit <b>original</b> transcripts and graduation certificates (or certificate of expected graduation) from your undergraduate/graduate institutions. Originals of these documents must be certified by the president of the university or the dean of the faculty from which you have graduated or to which you currently belong. These will be returned to you upon request at the end of the entrance examination process.
4) Graduation certificate or certificate of expected graduation	
5) Letter of consent for application	If you are currently engaged in master- or doctoral level studies at another graduate school and are NOT expected to complete by the time of application, you should submit a letter of consent for application ( <b>Form 3</b> ) signed by the president of your university or the dean of the graduate school to which you currently belong.
6) Score record of English proficiency test	<p><u>All applicants including native speakers of English</u> must submit one of the following:</p> <p>a) Score record of TOEFL-iBT (preferred)</p> <p>b) Score record of TOEFL-PBT</p> <p>c) Score certificate (report) or certificate of achievement of TOEIC Listening &amp; Reading (Secure/Public testing program)</p> <p>d) Official test report of the IELTS (Academic Module)</p> <p><u>In case you submit photocopies or PDF documents of score record certification for eligibility screening, you are required to submit the ORIGINAL score record during the application process if you pass the eligibility screening.</u> In each case, the score record submitted should be for a test-score dated on or after October 1, 2016. Copies of official score records or original official score reports sent directly to Kyoto University by ETS (Educational Testing Service) will not be accepted. The score records of TOEFL-CBT, TOEFL-ITP, TOEIC SW, TOEIC Bridge, TOEIC Institutional Program and IELTS (General Training Module) are not acceptable.</p>
7) Evaluation report by the intended academic supervisor	The intended academic supervisor at GSGES must submit the evaluation report on your eligibility to the administration office. The form is given to him/her upon his/her request by the administration office.
8) Guarantee letter (if applicants are accepted for a scholarship)	Applicants with a scholarship must submit an official letter/certificate from the sponsor confirming your scholarship acceptance.

Results of the screening will be notified to applicants by **May 23, 2019** by e-mail.

## 2. LIST OF STUDY AREAS AND SUPERVISORS

You should **choose one study area and an academic supervisor from the list** below. Indicate your choice in the space provided on page 1 of **Forms 2 and 4**. You must contact him/her **prior** to application, in order to request future supervision for the designated study program, advice with regard to the application process and submission of the evaluation report on your eligibility..

### Applicable study areas and faculty

Study area	Professor	Associate Professor	Senior Lecturer
<b>Department of Global Ecology</b>			
Global Environmental Policy	Makoto Usami		
Environmental Economics	Toru Morotomi		
Global Ecological Economics		Akihisa Mori	
Sustainable Rural Development	Satoshi Hoshino	Kenichiro Onitsuka	
Environmental Health Sciences	Hirohisa Takano	Kayo Ueda	
Environmental Marketing Management		Akira Yoshino	
Ontology of Environment and Technology	Junji Sato		

**Department of Technology and Ecology**

Environmentally-friendly Industries for  
Sustainable Development  
Environmental Infrastructure Engineering  
Global Environmental Architecture

Shigeo Fujii

Shuhei Tanaka

Takeshi Katsumi  
Hirohide  
Kobayashi

Atsushi Takai

Biodiversity Conservation

Hiroaki

Kanto Nishikawa

Setoguchi

Landscape Ecology and Planning

Shozo Shibata

Katsue Fukamachi

Environmentally-friendly Energy Conversion

Takeshi Abe

Kohei Miyazaki

**Department of Natural Resources**

Regional Planning

Izuru Saizen

Urban Infrastructure Engineering

Kunitomo

Eiji Harada

Sugiura

Atmospheric Chemistry

Yoshizumi Kajii

Terrestrial Ecosystems Management

Shinya

Hitoshi Shinjo

Funakawa

**3. APPLICATION DOCUMENTS**

Those who pass the eligibility screening will be requested to complete the application process in accordance to the guidelines outlined below.

Only documents **written in English or Japanese** are accepted.

1) Application form	Use <b>Form 4</b> . You must use a black ink pen or black ballpoint pen to fill in the application form. Forms filled in by pencil or erasable pen will not be accepted. One 4.0 cm x 3.0 cm photograph taken within the last 3 months must be attached to the form as requested.
2) Payment slip	1. <b>Applicants residing in Japan</b> must submit an <b>original</b> payment slip bearing the bank's stamp, with the date falling within the payment period or proof of EXSS (Examination Settlement Service) payment. Details are given in Section 5. 2. <b>Applicants residing outside Japan</b> must submit the proof of EXSS (Examination Settlement Service) payment. You should inform that you will use EXSS to the GSGES administration office prior to payment.
3) Copy of master's thesis	Submit a copy of master's thesis or report of relevant work or research experience. If you have not completed your thesis at the time of application or your thesis is not written in English or Japanese, you should submit a detailed description of your master's research (within ten A4 pages).
4) Research proposal	A report of two to three A4 pages in English on your proposed research topic, determined in consultation with your intended academic supervisor. If you want to apply for the MEXT scholarships in GSGES applicants, please use the form "Study Plan (No6)".
5) Two letters of recommendation	Application for admission requires recommendations from two persons well acquainted with your intellectual ability and personality. Two letters must be submitted, as described below. a) <b>Form 5</b> should be completed by an academic supervisor with your current or most recent study program. b) Another letter <b>in any form</b> should be written by the dean, head or manager (or equivalent) of the institution/company to which you currently belong, addressed to the president of Kyoto University.  *Applicants who are currently affiliated with the Graduate School of Global Environmental Studies, Kyoto University (e.g. as a research student) need to submit <b>only one letter of recommendation (Form 5) written by a previous academic supervisor (not the current academic supervisor)</b> .

**4. SUBMISSION OF APPLICATION DOCUMENTS**

All documents must be sent to the administration office as indicated on page 3 by registered mail to be received no later than **17:00 (JST) on June 10, 2019**. Applications with incomplete documents or those received after the specified date will not be accepted. Write “**Application for Doctoral Program (IEMP) (June 2019)**” in red letters on the front of the envelope.

## 5. ENTRANCE EXAMINATION FEE

### **10,000 JPY**

If you are a recipient of a Japanese Government Scholarship, you do not need to pay the entrance examination fee. Instead, you must submit a “Certificate of Status for Japanese Government Scholarship Student” issued by the president of the university or the dean of the faculty to which you currently belong.

Payment period: From May 31 to June 10, 2019

Choose the payment method stating below:

1) Please pay at a bank branch/via ATM to the following account. Transactions through the Internet will not be accepted.

Sumitomo Mitsui Banking Corporation (SMBC) Kyoto Branch  
Savings account No. 8089430  
Kyoto University

- All bank charges must be paid by the applicant.
- The applicant should be listed as the payer.
- An original payment slip should be submitted after making a photocopy for yourself.

2) Please pay through EXSS (Examination Settlement Service). Refer to <https://www3.univ-kyoto-u/en/ges/> for more details.

- Print the proof of payment from the payment or application content confirmation screen, then (1) cut out the required section and (2) attach it to any blank A4 sized-paper.
- In case you pay from outside Japan, you should inform to the GSGES administration office in advance.

### NOTE:

1. The fee is non-refundable.
2. Applicants from households in regions where the Disaster Relief Act applies and whose principal wage-earner has been adversely affected by the March 2011 Great East Japan Earthquake or the April 2016 Kumamoto Earthquakes, and who have been issued a risai shomeisho (Disaster Victim Certificate) should contact the GSGES administration office for further details no later than **17:00 (JST) on May 31, 2019**.

## 6. ADMISSION SELECTION

Admission selection will be carried out by means of a comprehensive evaluation of the documents and an interview, which will be conducted on campus or long-distance using available video communication tools during the period of **June 12 to 17, 2019**. Detailed instructions relating to the interview process will be given to all applicants who have passed the application process.

## 7. ANNOUNCEMENT OF ADMISSION RESULTS

All applicants will be informed of the results of the admission selection process by email on **June 27, 2019**.

## 8. ADMISSION AND TUITION FEES

Instructions regarding enrollment procedures and payment of admission/tuition fees will be provided to each successful applicant by mail in early September, 2019 for enrollment in October, 2019 or late February, 2020 for enrollment in April, 2020. Admitted students must obtain their college student visas by the enrollment date.

Admission fee: 282,000 JPY

Tuition fee: 267,900 JPY per semester (535,800 JPY annually)

**Please note that fees may be subject to change.**

**Exemption**

- The admission and tuition fees for recipients of Japanese Government Scholarships will be paid by the Government of Japan.

9. HANDLING OF PERSONAL INFORMATION

In accordance with Kyoto University regulations, each applicant's name, gender, date of birth, address and other personal information (including information relating to performance evaluation) as provided in application documents is used only for admission procedures, scholarship applications, and preparation for accepting students.

10. GENERAL NOTES

- (1) When making a correction to the document, cross out the original information with double lines and write the correct information above it.
- (2) Contents of the submitted application documents cannot be changed for any reason.
- (3) Paid application fees are non-refundable under any circumstances.

All inquiries are to be addressed to the GSGES administration office, as indicated on page 3.

**Note: The information in this guideline is subject to change without notice. Please refer to the latest information available on the websites (<http://www2.ges.kyoto-u.ac.jp/en/>).**