

Application for Tuition Exemption for second semester of Academic Year 2014-2015

Kyoto University will be accepting the application for Tuition Exemption for second semester of Academic Year 2014-2015 as follows:

○ How to Application Procedure

Exemption Online Application System (“EOAS”) is starting from Academic Year 2014-2015. Your application can be completed by all steps. 1) Registration (Step 1), 2) Input information (Step2) on EOAS, and 3) Application (submission of documents) (Step 3).

*Those who selected not only "Batch (collective application of first and second semester)" on the Registration(Step1) of first semester, but also have no changes about the information (family details),do not need to register the second semester.

If you have some change about your information, you need to login “EOAS” and correct your information during the period (Step 1 and 2) as follows. And submit "application form" and the documents which prove the new information.

Those who are freshmen of graduate school in Kyoto University this October, need to submit 1) Registration(Step1) by paper during the enrollment procedure period. For more details, check the Guideline of enrollment procedure which is sent to you by each graduate schools.

○ Schedule for Application procedure

Applicants	Deadline for each procedure (Be punctual)
Current Students (undergraduate / graduate) [except for the students enter into graduate schools in October.]	Registration (Step 1) period Tue. Sep 16 9:00am ~ Tue. Sep 30 5:00pm
	Input information (Step 2) period Wed. Oct 8 9:00am ~ Fri. Oct 17 5:00pm
	Application (submission of documents) (Step 3) period Mon. Oct 20 ~ Fri. Oct 24 (※by mail: the documents must reach us no later than Oct 24.)
Freshmen [including undergraduate students of Kyoto University or other Universities who go to graduate schools.]	Registration (Step 1) period During the enrolment period for entrance decided by graduate schools
	Input information (Step 2) period Wed. Oct 8 9:00am ~ Fri. Oct 17 5:00pm
	Application (submission of documents) (Step 3) period Mon. Oct 20 ~ Fri. Oct 24 (※by mail: the documents must reach us no later than Oct 24.)

○ Eligibility for applicant

Regular undergraduate and graduate students who:

- 1) have excellent academic records and find it difficult to pay tuition due to economic reason(s).
- 2) find it extremely difficult to pay tuition because an individual who is chiefly responsible for their academic expenses ("Academic Expense Supporter") has passed away or the students themselves or the Academic Expense Supporter has suffered damages from wind, flood or other disasters within six (6) months before the due date of tuition payment (or within twelve (12) months for freshmen).
- 3) have reason(s) that are recognized by the university president as equivalent to those in 2).
- 4) *find it difficult to pay tuition because the Academic Expense Supporter has suffered damages from a *large-scale disaster approved by university president.

*At present, the large-scale disaster mentioned above is only the Great East Japan Earthquake (including the Fukushima nuclear power plant accident).

(Notes)

- Students who have default in paying the tuition or who have already paid the tuition for this second semester are ineligible for tuition exemption.
- Students who were subjected to disciplinary punishment within six (6) months before this semester or are subjecting, have no qualification of application. If students are subjected to disciplinary punishment after applying, the student will lose the qualification.
- Making the payment for exemption before the exemption decision shall result in that the application shall be deemed to be withdrawn.

○ Notice of result

Notice of result will be put on EOAS in the middle of January. Check it out by yourself.

○ Others

- For more details : Check the Kyoto University HP. [<http://www.kyoto-u.ac.jp/en>]
Top Education→Campus Life→Tuition exemption
- Any change will be notified via bulletin board etc, applicants must continuously check notices of Student Affairs Division and each faculty and graduate schools.

1/ July /2014
Student Affairs Division, Kyoto University
075-753-2532